



**(EXTERNAL RE-ADVERTISEMENT)**

**DIRECTORATE: PLANNING DEVELOPMENT & INTEGRATED SERVICES  
DIVISION: PUBLIC WORKS  
SECTION: MUNICIPAL FACILITIES, PARKS & OPEN SPACES, & BUILDING MAINTENANCE**

**SUPERVISOR DRIVER ARBOR (PERMANENT)**

**BASIC SALARY: R 211 555.29 – R 274 544.10 per annum [T07]**

**TOTAL COST TO COUNCIL: R 308 397 – R 390 073 per annum**

*(Inclusive of Municipal benefits: Group Life Scheme, Pension Fund etc.)*

**Ref: PDIS/POS02/1125**

**Job Purpose:** Performs supervisory tasks/ activities associated with monitoring and reporting on the progress and execution of specific arboriculture maintenance work of parks and open spaces, transportation of material/ equipment and personnel to/ from work sites.

**Duties:**

- Receiving instructions/ work orders from the immediate superior and establishing details of tasks (vehicle, materials and personnel).
- Discussing and scheduling priorities (site visits, etc) and clarifying specific requirements for allocation and execution at sites.
- Liaise with the public on complaints received and resolve the complaint.
- Inspecting safety devices, controls, lubricant levels, etc on vehicles and reports defects to the immediate superior.
- Setting up signage and safety signals to accommodate traffic and pedestrian flow.
- Supervising and/ or participating in the loading/ offloading sequences of material and equipment and correcting deviations from safety procedures.
- Transporting personnel, material and equipment to/ from specific locations.
- Oversee that the working area is clean and safe.
- Driving and manoeuvring the vehicles and engaging controls to operate mechanisms (mounted cranes; cherry picker) to facilitate specific sequences (tipping, hoisting etc).
- Controlling the utilization of materials (sand, crusher dust, etc.) and discharging/ offloading required quantities of materials for maintenance.
- Ensure details of activities are accurately recorded enabling the processing of personnel, time and material allocation and utilization for specific assignments.
- Supervising personnel/ subordinates, leading and guiding staff.
- Monitor the attendance and leave of subordinates.
- Ensure a well-maintained designated vehicle and the accurate capturing of kilometres in accordance with the laid down Procedures, Policies and guidelines.
- Ensure that staff comply with Safety regulations.

**Minimum Requirements:**

- Grade 10
- Valid Code EC1 driver 's license plus PrDP
- Certification of competency in the operation of truck and heavy-duty equipment (Code C53)
- 24 – 36 months relevant experience
- Proficient in at least 2 of the 3 official languages in the Western Cape

**Competencies:** (For detail description of competencies, read competency level 4 from page 522 - 530 of the Competency Framework on our website / on this link- <https://bvm.gov.za/download/municipal-staff-regulations-competency-framework/> )

**Functional/ Professional Competencies:** Vehicle safety, Driving behaviour, Learning orientation, Quality orientation.

**Public Service Orientation Competencies:** Service delivery orientation, Interpersonal relationships, Communication.

**Personal Competencies:** Action orientation, Resilience, Accountability and ethical conduct, Learning orientation, Impact and influence, Team orientation.

**PLEASE NOTE:** Please read the below conditions carefully, only those who comply with the conditions will be considered

1. No late applications will be considered.
2. The Municipality is an equal opportunity employer and as such will comply to the requirements of the **Employment Equity Act** and its **EE plan**.
3. **Note that BVM is using a Recruitment Portal which is an online portal.**
4. **Only online applications will be accepted.**
5. To apply in assured confidence, please do so online via the Link: <https://bvmjobs.mcirecthire.com>
6. **When applying online: Please ensure that you fill in all required fields.**
7. **Also attach an updated CV (Including details of at least 3 contactable work references and the relevant numbers), certified copies of qualifications, valid driver's license and relevant supporting documents not older than six (6) months, and cover letter.**
8. **Applicant with a foreign/ international educational qualification must submit a certificate of verification by SAQA.**
9. **It would be expected of candidates to be subjected to thorough evaluations and that previous and current employers and references will be contacted. Verification will be done on his/her qualifications and criminal records.**
10. **Candidates may be subject to a practical assessment.**
11. Any candidate appointed at the **Breedee Valley Municipality** will sign an employment and performance agreement subject to probation per the Local Government: Municipal Staff Regulations.
12. **For enquiries contact the Human Resources Office at 023 348 4961 or by email address: [jobs@bvm.gov.za](mailto:jobs@bvm.gov.za)**
13. Canvassing with Councillors or any other decision-maker is not permitted, and proof thereof will result in disqualification.
14. Misrepresentation of information or Fraudulent qualifications documentation will immediately disqualify any applicant.
15. If you have not heard from us within sixty (60) days of the closing date, please accept that your application has been unsuccessful.

All applications should reach us by **11 December 2025 at 14:00.**

**The Municipality reserves its right not to make an appointment.**